

EPFO SSA

EXAM 2027

BY A TEAM OF EXPERTS



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EPFO SSA Syllabus

The EPFO Social Security Assistant (SSA) Examination, conducted by the Employees' Provident Fund Organisation, is an important recruitment process for candidates seeking government employment in administrative roles. The selection process consists of two stages: an Online Computer-Based Examination and a Skill Test. The online examination evaluates candidates across several subjects, including General Aptitude, General Knowledge/General Awareness, Quantitative Ability, General English with Comprehension, and Computer Literacy. The exam is objective in nature and includes 150 questions carrying a total of 600 marks, with a duration of 150 minutes, and a negative marking of one-fourth mark for each incorrect answer. Candidates who qualify in the online examination are required to appear for a computer-based skill test, which assesses typing speed and accuracy for the Social Security Assistant post and shorthand and transcription skills for the Stenographer post. The syllabus covers a wide range of topics such as reasoning ability, arithmetic concepts, English grammar and comprehension, computer fundamentals, and current affairs related to India and the world. Understanding the syllabus and exam pattern helps candidates prepare systematically and focus on the key areas required to succeed in the EPFO SSA recruitment examination.

Preface

The Employees' Provident Fund Organisation (EPFO) conducts the Social Security Assistant (SSA) examination to recruit capable candidates for administrative and clerical positions in the organization. This examination plays an important role in selecting individuals who can effectively manage provident fund accounts, assist members, and support the smooth functioning of EPFO offices across the country. As the competition for government jobs continues to grow, understanding the EPFO SSA syllabus and exam pattern becomes essential for candidates preparing for the examination.

The EPFO SSA examination is designed to evaluate a candidate's analytical ability, quantitative aptitude, general awareness, English language skills, and computer literacy. The recruitment process generally consists of a computer-based online examination followed by a skill test, which assesses typing speed and accuracy required for data entry work. The syllabus covers a wide range of topics including reasoning and logical thinking, arithmetic and numerical ability, grammar and comprehension, computer fundamentals, and current affairs.

This section provides a clear overview of the EPFO SSA syllabus, examination pattern, and selection process, helping candidates understand the structure of the examination and the areas that require focused preparation. A proper understanding of the syllabus not only guides candidates in organizing their study plan but also helps them concentrate on the most important topics needed to succeed in the EPFO SSA examination.

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Section I : Maths.

Methodology in Brief.

BODMAS

BODMAS is a rule that tells us the correct order in which mathematical operations should be done. It is used when a question has more than one operation like addition, subtraction, multiplication, division, powers, or brackets. If we do not follow a proper order, we may get the wrong answer. BODMAS stands for Brackets, Orders, Division, Multiplication, Addition and Subtraction.

Brackets are solved first. Brackets can be of different types such as small brackets (), square brackets [], and curly brackets { }. When brackets are inside each other, we solve the innermost bracket first and then move outward. For example, in the expression $8 + (5 - 3)$, we first solve the bracket $5 - 3 = 2$, and then add $8 + 2 = 10$. Orders mean powers and roots. For example, 2^3 means $2 \times 2 \times 2$ which equals 8. Similarly, $\sqrt{49}$ equals 7. In an expression like $3 + 2^2$, we first calculate $2^2 = 4$ and then add $3 + 4 = 7$. After brackets and orders, we solve division and multiplication. Division and multiplication are done from left to right, whichever comes first. For example, in $10 \div 2 \times 3$, we first divide $10 \div 2 = 5$ and then multiply $5 \times 3 = 15$. We do not multiply first because we must move from left to right.

After division and multiplication, we solve addition and subtraction. These are also done from left to right. For example, in $15 - 5 + 2$, we first subtract $15 - 5 = 10$ and then add $10 + 2 = 12$.

It is important to understand that BODMAS does not mean division is always done before multiplication or addition is always done before subtraction. Division and multiplication are equal in priority and are solved from left to right. Addition and subtraction are also equal in priority and are solved from left to right. Let us take a complete example. Consider $18 \div 3 \times 2 + 4 - 1$. First we do division: $18 \div 3 = 6$. Then multiplication: $6 \times 2 = 12$. Then addition: $12 + 4 = 16$. Then subtraction: $16 - 1 = 15$. So the final answer is 15.

Another example is $12 - 4 \times 2 + 3^2$. First solve the power: $3^2 = 9$. Then multiply: $4 \times 2 = 8$. Now the expression becomes $12 - 8 + 9$. Moving left to right, $12 - 8 = 4$ and $4 + 9 = 13$. So the answer is 13. Therefore, BODMAS helps us solve mathematical expressions correctly by following a fixed order. First brackets, then orders, then division and multiplication from left to right, and finally addition and subtraction from left to right. If we follow this rule carefully, we will always get the correct answer.

Other Methodologies

Ratio and Proportion (Value Variation Logic)

Description: When value is directly proportional to the square of weight, we write

Value $\propto$ (weight)²

Therefore, Value = $k \times$ (weight)²

where k is the constant of proportionality.

Let the two broken pieces have weights 5x and 8x.