

SSC Stenographer

EXAM 2027

BY A TEAM OF EXPERTS



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SSC Stenographer syllabus

The SSC Stenographer syllabus is designed to assess candidates through a computer-based test followed by a qualifying skill test. The written examination consists of three main sections: General Awareness, English Language & Comprehension, and General Intelligence & Reasoning. In the General Awareness section, candidates are required to study topics such as current affairs, static general knowledge, history, culture, geography, Indian polity and constitution, economic scene, science and technology, scientific research, and sports. This section primarily tests a candidate's awareness of national and international events and general knowledge. The English Language & Comprehension section focuses on evaluating candidates' command over the English language. The General Intelligence & Reasoning section checks the logical and analytical ability of candidates.

The exam consists of 200 multiple-choice questions carrying a total of 200 marks, with a duration of 2 hours and a negative marking of 0.25 marks for each incorrect answer. Candidates who qualify in the computer-based test are called for the skill test, which is qualifying in nature. The skill test includes a dictation test at a speed of 100 words per minute for Grade C and 80 words per minute for Grade D, followed by transcription on a computer within a specified time.

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The SSC Stenographer Examination is one of the important competitive exams conducted by the Staff Selection Commission (SSC) for the recruitment of Grade C and Grade D Stenographers in various government ministries, departments, and organizations. Every year, thousands of candidates appear for this examination with the aim of securing a stable and prestigious government job. To succeed in this competitive environment, candidates must clearly understand the exam pattern, syllabus, and key topics that form the foundation of the examination.

This book has been designed to provide a clear and concise understanding of the SSC Stenographer Syllabus 2026, covering all important subjects such as General Intelligence and Reasoning, General Awareness, and English Language & Comprehension. It also introduces candidates to the Computer-Based Test and the Skill Test in stenography, helping them understand the structure of the examination and prepare in a systematic manner.

The objective of this guide is to help aspirants focus on the most important topics, strengthen their conceptual understanding, and develop effective preparation strategies. With a proper study plan, consistent practice, and a clear understanding of the syllabus, candidates can improve their performance and move one step closer to achieving success in the SSC Stenographer 2026 Examination..

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Section I : Maths.

Methodology in Brief.

BODMAS

BODMAS is a rule that tells us the correct order in which mathematical operations should be done. It is used when a question has more than one operation like addition, subtraction, multiplication, division, powers, or brackets. If we do not follow a proper order, we may get the wrong answer. BODMAS stands for Brackets, Orders, Division, Multiplication, Addition and Subtraction.

Brackets are solved first. Brackets can be of different types such as small brackets (), square brackets [], and curly brackets { }. When brackets are inside each other, we solve the innermost bracket first and then move outward. For example, in the expression $8 + (5 - 3)$, we first solve the bracket $5 - 3 = 2$, and then add $8 + 2 = 10$. Orders mean powers and roots. For example, 2^3 means $2 \times 2 \times 2$ which equals 8. Similarly, $\sqrt{49}$ equals 7. In an expression like $3 + 2^2$, we first calculate $2^2 = 4$ and then add $3 + 4 = 7$. After brackets and orders, we solve division and multiplication. Division and multiplication are done from left to right, whichever comes first. For example, in $10 \div 2 \times 3$, we first divide $10 \div 2 = 5$ and then multiply $5 \times 3 = 15$. We do not multiply first because we must move from left to right.

After division and multiplication, we solve addition and subtraction. These are also done from left to right. For example, in $15 - 5 + 2$, we first subtract $15 - 5 = 10$ and then add $10 + 2 = 12$.

It is important to understand that BODMAS does not mean division is always done before multiplication or addition is always done before subtraction. Division and multiplication are equal in priority and are solved from left to right. Addition and subtraction are also equal in priority and are solved from left to right. Let us take a complete example. Consider $18 \div 3 \times 2 + 4 - 1$. First we do division: $18 \div 3 = 6$. Then multiplication: $6 \times 2 = 12$. Then addition: $12 + 4 = 16$. Then subtraction: $16 - 1 = 15$. So the final answer is 15.

Another example is $12 - 4 \times 2 + 3^2$. First solve the power: $3^2 = 9$. Then multiply: $4 \times 2 = 8$. Now the expression becomes $12 - 8 + 9$. Moving left to right, $12 - 8 = 4$ and $4 + 9 = 13$. So the answer is 13. Therefore, BODMAS helps us solve mathematical expressions correctly by following a fixed order. First brackets, then orders, then division and multiplication from left to right, and finally addition and subtraction from left to right. If we follow this rule carefully, we will always get the correct answer.

Other Methodologies

Ratio and Proportion (Value Variation Logic)

Description: When value is directly proportional to the square of weight, we write

$\text{Value} \propto (\text{weight})^2$

Therefore, $\text{Value} = k \times (\text{weight})^2$

where k is the constant of proportionality.

Let the two broken pieces have weights $5x$ and $8x$.

Original weight = $5x + 8x = 13x$

Original value

$= k(13x)^2$